

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, January 4, 2016 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson (arrives at 6:10pm), Mike Bachand, Branden Bestgen, Rod Bradley, Tony Dargatz, David Hersrud, Adam Martin and Ronald Waterland. Also present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: None.

Motion by Hersrud, second by Waterland and carried with all members present voting yes to approve the agenda.

Motion by Hersrud, second by Dargatz and carried with all members present voting yes to go into executive session for two legal cases, one personnel and two contracts at 6:03 pm.

Motion by Bachand, second by Waterland and carried with all members present voting yes to return to regular session at 6:33 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Announcements:

- The Community Center is having half off day passes this week and if you sign up for a one-year membership you get one month free.
- The next Council meeting will be held on January 19th, as the 18th is a holiday.
- Councilor Martin announced that his police partner Suku passed away. He wanted to thank the community for their support during this time.
- Mayor Carstensen introduced Jerry Cole, the new Rally and Events Director.
- Condolences to the Burnham Family and the Fernen Family for their loss.

Informational Reports:

- Planning Commission minutes – 12/23/15
- Public Director Rick Bush gave a PowerPoint presentation on the Main Street Reconstruction project. The bid letting will be February 24th. There were questions from the audience about snow removal, losing parking spots, vendors on the bump outs, the planters and removal of the bricks. The presentation will be on the City website.

City Manager Ainslie reported:

- The sales tax update for General Sales Tax and Capital Improvement Tax for November collected in December was down 11% for the month to date and year to date was up 18%. The Gross Receipts Tax (triple B) was up 14% for the month to date and up 19% year to date.
- Mayor's appointment of Shawn Mechling to the MUB
- Payroll Changes – within budget
 - 1) Fire Dept – volunteer fire fighters – no wage.
 - 2) Police Dept – Volunteer Police VIPS – no wage
 - 3) Parks Dept – Volunteer Board Members & Volunteer parks help – no wage
 - 4) Library Dept – Volunteer library help – no wage; volunteers for locking up after hours – Ernie Miller, Dorothy Pulscher – no wage
 - 5) Liquor Dept – part-time sales clerk – Tina Huffman - \$8.50.
 - 6) Police Dept – Police Chief – Geody VanDewater - \$2826.92; Assistant Police Chief – Sean Briscoe - \$2403.85.

Motion by Hersrud, second by Waterland and carried with all members present voting yes to approve the following items on the consent calendar with the exception of c:

- a. Consideration to approve the minutes from the December 21, 2015 regular council meeting.
- b. Consideration to approve to set a public hearing for January 18, 2016 for Maverik Inc – Todd Meyers and Steve Derouchey – 2 variances for a rear setback and side setback at 2420 Junction.
- ~~c. Consideration to approve Resolution 2016-01 – Salaries~~
- d. Consideration to approve Resolution 2016-02 – Setting Municipal Election Date and Board Compensation.

RESOLUTION 2016- 02
A RESOLUTION SETTING THE MUNICIPAL ELECTION DATE
AND COMPENSATION FOR ELECTION BOARD

WHEREAS it is necessary to set the municipal election date for the City of Sturgis; and

WHEREAS the compensation for the election board must be set,

NOW THEREFORE BE IT RESOLVED that the municipal election shall be held on April 12, 2016;

BE IT FURTHER RESOLVED that the members of the election board will be paid \$10.50 an hour and the superintendent will receive \$12.00 an hour.

BE IT FURTHER RESOLVED that those members of the election board that attend the election school shall be paid \$10.50/hr while the school is in session.

Dated this 4th day of January 2016.

Published: 01/13/2016

Effective: 02/03/2016

- e. Consideration to approve Resolution 2016-03 – Authorizing City Manager to sign easements for construction on City property.

RESOLUTION 2016-03
A RESOLUTION AUTHORIZING CITY MANAGER TO SIGN
EASEMENTS FOR CONSTRUCTION ON CITY PROPERTY

WHEREAS, the City is frequently requested to authorize a temporary easement for construction on or across City property;

WHEREAS, such easements are requested for a period of time during which the construction can reasonably be expected to be completed;

WHEREAS, once the time period has established, the easement is extinguished;

WHEREAS, the individual, company or entity often has presented the City with a request for such an easement when the proposed work is scheduled to begin before the request can be submitted for Council approval at a regularly scheduled Council meeting;

WHEREAS, City staff is required to thoroughly review the terms of the easement and determine that such a temporary easement is in the best interest of the City before recommending approval to the City Manager and Council;

WHEREAS, promptly responding to construction easement requests consistent with the development policies of the City, by having them signed by the City Manager, will enable and allow the City to more effectively support development within the City;

NOW THEREFORE, City Manager Daniel Ainslie is hereby authorized to sign such temporary easements for construction on or across City property throughout calendar year 2016.

Dated this 4th day of January, 2016.

Published: 01/13/2016

Effective: 02/03/2016

- f. Consideration to approve Resolution 2016-04 – Authorizing City Manager or Mayor to sign lease and rental agreements (non-Rally).

RESOLUTION 2016-04
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
LEASE AND RENTAL AGREEMENTS (NON RALLY)

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to lease space at the Sturgis Community Center, Sturgis Auditorium and Parklands for events, meetings, games, and other gatherings, both public and private;

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to lease ball fields and sporting facilities for events, games, and other gatherings;

WHEREAS, City policy requires leasing entities to sign a lease agreement and associated documents with the City for any use of City property and/or facilities;

WHEREAS, promptly responding to lease proposals presented by such groups, by signing them when they are consistent with policies set by the council, will enable City staff to work more effectively with those groups;

NOW THEREFORE, City Manager Daniel Ainslie or, on his behalf, Community Center Director Rod Heikes is hereby authorized to execute said lease agreements and associated documents for the above intended purposes through calendar year 2016.

Dated this 4th day of January, 2016.

Published: 01/13/2016

Effective: 02/03/2016

- g. Consideration to approve Resolution 2016-05 – Authorizing City Manager to sign property lease agreements (Rally).

RESOLUTION 2016-05
A RESOLUTION AUTHORIZING CITY MANAGER TO SIGN
PROPERTY LEASE AGREEMENTS (RALLY)

WHEREAS, individuals, businesses, non-profit organizations, and other entities desire to lease space (both indoor and/or outdoor) at the Sturgis Community Center, Sturgis Auditorium, Sturgis Liquor Store, Sturgis Fairgrounds and other vacant City owned lots for the Sturgis Motorcycle Rally;

WHEREAS, the City Council has approved the lease of the above listed properties;

WHEREAS, City policy requires leasing entities to sign a property lease agreement with the City outlining the lease requirements and term for both parties;

WHEREAS, the Rally and Events Committee, City Manager and staff review said leases to ensure compliance with the City's property management strategy and to ensure City's ability to meet all logistical considerations outlined in the lease before recommending it be approved;

WHEREAS, promptly responding to lease proposals presented by Legends Marketing by signing them when acceptable will enable Legends to work more effectively for the City;

NOW THEREFORE, City Manager Daniel Ainslie is hereby authorized to execute said lease agreements for the above intended purposes throughout calendar year 2016.

Dated this 4th day of January, 2016.

Published: 01/13/2016

Effective: 02/03/2016

- h.** Consideration to approve Resolution 2016-06 – Authorizing City Manager or Mayor to sign Sponsorship agreements.

RESOLUTION 2016-06
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
SPONSORSHIP AGREEMENTS

WHEREAS, the City of Sturgis desires to enter into contract with business and non-profit entities for the purpose of sponsorship of the Sturgis Motorcycle Rally;

WHEREAS, the City of Sturgis has contracted with a sponsorship agency to solicit sponsorship opportunities on the behalf of the City;

WHEREAS, the City's sponsorship agency will bring forward contracts under the instruction and guidance of the City's Sponsorship Committee;

WHEREAS, the Rally and Events Committee, City Manager and staff will review said contracts to ensure compliance with overall sponsorship strategy and to ensure City's ability to meet all logistical considerations outlined in the contract;

WHEREAS, promptly responding to lease proposals presented by Legends Marketing by signing them when acceptable will enable Legends to work more effectively for the City;

NOW THEREFORE, Mayor Mark Carstensen or, City Manager Daniel Ainslie are hereby authorized to execute said sponsorship contracts for partners in which annual revenue is \$30,000 or less for the above intended purposes throughout calendar year 2016.

Dated this day of January, 2016.

Published: 01/13/2016

Effective: 02/03/2016

- i. Consideration to approve Resolution 2016-07 – Authorizing City Manager or Mayor to sign lease agreements and requests of Municipal equipment and resources.

RESOLUTION 2016-07
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
LEASE AGREEMENTS AND REQUESTS OF MUNICIPAL EQUIPMENT AND
RESOURCES

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to use City facilities and/or property for the promotion of special events that provide financial, educational, and/or cultural benefit to the City of Sturgis;

WHEREAS, the promoters may request the use of City staff or other City resources to assist with the set-up, tear-down and/or production of the special event;

WHEREAS, City policy requires all event promoters to submit documents to the City outlining the details of their event and to make request for the use of City property and to make request for any special accommodations, permits, and/or licenses that may be required for the successful promotion of their event;

WHEREAS, City policy requires that these event promoters sign lease or rental agreements with the City for the use of any City property;

WHEREAS, promoters must follow-up with designated City staff after the special event in order to communicate deficiencies that must be remedied prior to the City's approval of any future events on City property;

WHEREAS, the Common Council desires to invest its time in establishing and reviewing significant policy matters and desires to direct its staff to coordinate the day to day administrative affairs of the City.

NOW THEREFORE, City Manager Daniel Ainslie or Mayor Mark Carstensen is hereby authorized to execute said lease agreements and requests of City equipment and resources for any event anticipated to have a total cost to the City of less than \$10,000 through calendar year 2016.

Dated this 4th day of January, 2016.

Published: 01/13/2016

Effective: 02/03/2016

- j. Consideration to approve Resolution 2016-08 – Authorizing City Manager or Mayor to sign Special Event requests.

RESOLUTION 2016 - 08
A RESOLUTION AUTHORIZING SIGNATURES TO SIGN
SPECIAL EVENT REQUESTS

WHEREAS, individuals, businesses, non-profit organizations, sport organizations, and other entities desire to use City facilities and/or property for the promotion of special events that provide financial, educational, and/or cultural benefit to the City of Sturgis;

WHEREAS, the promoters may request the use of City staff or other City resources to assist with the set-up, tear-down and/or production of the special event;

WHEREAS, City policy requires all event promoters to submit documents to the City outlining the details of their event and to make request for the use of City property and to make request for any special accommodations, permits, and/or licenses that may be required for the successful promotion of their event;

WHEREAS, City policy requires that these event promoters sign lease or rental agreements with the City for the use of any City property;

WHEREAS, promoters must follow-up with designated City staff after the special event in order to communicate deficiencies that must be remedied prior to the City's approval of any future events on City property;

WHEREAS, promptly responding to proposals for special events that have been held the previous year, by signing any lease or other required documents when acceptable with the City, the policy will enable City staff to work more effectively to provide those events benefits to the City;

NOW THEREFORE, City Manager Daniel Ainslie or Mayor Mark Carstensen is hereby authorized to execute said lease agreements and associated City documents for any non first year special events through calendar year 2016.

Dated this 4th day of January, 2016.

Published: 01/13/2016

Effective: 02/03/2016

- k. Consideration to approve Resolution 2016-09 – Authorizing City Manager or Mayor to sign contracts for administrative supplies and services.

RESOLUTION 2016-09
A RESOLUTION AUTHORIZING THE SIGNING OF CONTRACTS FOR
ADMINISTRATIVE SUPPLIES AND SERVICES

WHEREAS, the City makes use of numerous vendors throughout the year to provide administrative supplies and services to help the City effectuate the day to day operation needs of the organization;

WHEREAS, the said vendors may require the signing of contracts before the goods or services are provided;

WHEREAS, all departments of the City are required to follow the Council adopted Purchasing Policy and must strictly abide by the appropriated authority within each years' budget;

WHEREAS, the City has adopted the City Manager form of government whereas City staff are hired to complete administrative tasks in an efficient expedited manner;

NOW THEREFORE, City Manager Daniel Ainslie or Mayor Mark Carstensen are hereby authorized to execute said administrative contracts for goods or services that comply with the parameters of the City Council adopted Purchasing Policy throughout calendar year 2016.

Dated this 4th day of January, 2016.

Published: 01/13/2016

Effective: 02/03/2016

Motion by Hersrud, second by Waterland and carried with Anderson, Bachand, Bradley, Carstensen, Dargatz, Hersrud, Martin, Waterland voting yes, Bestgen voting no to approve Resolution 2016-01 – Salary and Wage for 2016 contingent that a review of the wages are made for clerical errors.

Resolution 2016-01 Salary and Wages for 2016

WHEREAS, State Law required that salaries & wages of all City Officials and Employees be set by resolution of the Common Council each year,

WHEREAS, State Law requires the minimum wage to increase to \$8.55, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, that the salaries & wages of City Officials and Employees for the year 2016 shall be as follows:

FUND	LAST NAME	FIRST NAME	JOB TITLE	STATUS	YEARS SERV	2016 WAGE	FREQ	
AMBULANCE	BARROWS	SHANE	EMT-B	PART TIME	5.00	\$12.00	PER HOUR	*
AMBULANCE	BARROWS	SHAWN	EMT-B	PART TIME	14.00	\$12.50	PER HOUR	
AMBULANCE	BARTELS	SAMANTHA	EMT-ADVANCED	HALF TIME	10.00	\$15.00	PER HOUR	*
AMBULANCE	BENNETT	GUY	PARAMEDIC	PART TIME	1.00	\$17.00	PER HOUR	*
AMBULANCE	CASTEEL	KERI	EMT-B	PART TIME	1.00	\$12.00	PER HOUR	*
AMBULANCE	DEUTER	JEREMY	EMT-B	PART TIME	10.00	\$12.42	PER HOUR	*
AMBULANCE	FISCHER	DAVID	EMT-B	PART TIME	14.00	\$12.00	PER HOUR	*
AMBULANCE	FISCHER	SHAWN	AMBULANCE DIRECTOR	FULLTIME	6.00	\$2,378.21	PER PAY PERIOD	*
AMBULANCE	GRUBL	DANIEL	EMT-B	PART TIME	9.00	\$12.50	PER HOUR	*
AMBULANCE	HAYES	DANNY	PARAMEDIC	PART TIME	14.00	\$17.50	PER HOUR	*
AMBULANCE	HEUPEL	CODY	EMT-B	HALF TIME	3.00	\$12.46	PER HOUR	*
AMBULANCE	ISAACS	NELLIE	EMT-I	HALF TIME	5.00	\$15.25	PER HOUR	*
AMBULANCE	ISAACS	NELLIE	BILLER	HALF TIME	5.00	\$16.75	PER HOUR	*

AMBULANCE	JOHNSON	AL	CRITICAL CARE PARAMEDIC	PART TIME	14.00	\$17.50	PER HOUR	*
AMBULANCE	KROGSTAD	RYAN	EMT-ADVANCED	PART TIME	3.00	\$15.00	PER HOUR	*
AMBULANCE	KUSSER	JOSH	EMT-I	PART TIME	2.00	\$15.25	PER HOUR	*
AMBULANCE	LENSEGRAV	SCOTT	EMT-B	PART TIME	15.00	\$12.00	PER HOUR	
AMBULANCE	LUKESH	ANN	CRITICAL CARE PARAMEDIC	FULL TIME	2.00	\$17.80	PER HOUR	*
AMBULANCE	MATHIESON	SAWYER	EMT-B	PART TIME	3.00	\$12.67	PER HOUR	*
AMBULANCE	MCCARTHY	DAVID	EMT-B	PART TIME	11.00	\$12.25	PER HOUR	*
AMBULANCE	MCCOY	TAMMY	EMT-I	HALF TIME	12.00	\$15.26	PER HOUR	*
AMBULANCE	MILES	ADAM	EMT-ADVANCED	PART TIME	2.00	\$15.25	PER HOUR	*
AMBULANCE	MITCHELL	AARON	CRITICAL CARE PARAMEDIC	FULL TIME	3.00	\$18.60	PER HOUR	*
AMBULANCE	MONTANIO	MICKY	EMT-I	HALF TIME	3.00	\$15.78	PER HOUR	*
AMBULANCE	NELSON	CORY	EMT-B	PART TIME	3.00	\$12.00	PER HOUR	*
AMBULANCE	OLSON	BRADLEY	EMR	PART TIME	12.00	\$10.00	PER HOUR	*
AMBULANCE	PETERSON	PARKER	EMT-B	PART TIME	2.00	\$10.25	PER HOUR	*
AMBULANCE	REITZ	JASON	CRITICAL CARE PARAMEDIC	PART TIME	3.00	\$18.60	PER HOUR	*
AMBULANCE	ROSSUM	PAUL	PARAMEDIC	HALF TIME	2.00	\$17.55	PER HOUR	*
AMBULANCE	ROTH	RON	EMT-I	SEASONAL	14.00	\$14.00	PER HOUR	*
AMBULANCE	SABERS	HOLLY	CRITICAL CARE PARAMEDIC	FULL TIME	2.00	\$18.05	PER HOUR	*
AMBULANCE	SCHULZ	HALLI	EMT-B	PART TIME	2.00	\$12.25	PER HOUR	*
AMBULANCE	SHAULIS	JAMA	PARAMEDIC	PART TIME	7.00	\$17.50	PER HOUR	*
AMBULANCE	SHAULIS	WARREN	CRITICAL CARE PARAMEDIC	PART TIME	4.00	\$18.88	PER HOUR	*
AMBULANCE	SIEDSCHLAW	ROBERT	EMT-B	PART TIME	14.00	\$12.00	PER HOUR	*
AMBULANCE	SIRIGNANO	RACHEL	EMT-ADVANCED	HALF TIME	2.00	\$15.00	PER HOUR	*
AMBULANCE	SISCOE	DYLAN	EMT-B	PART TIME	5.00	\$12.25	PER HOUR	* / **
AMBULANCE	SKOUGE	NICOLE	CRITICAL CARE PARAMEDIC	FULL TIME	6.00	\$18.88	PER HOUR	*
AMBULANCE	STENSON	KENT	EMT-I	PART TIME	14.00	\$14.75	PER HOUR	*
AMBULANCE	STEWART	SARAH	PARAMEDIC	PART TIME	2.00	\$17.00	PER HOUR	*
AMBULANCE	STROSCHE	LEE	EMT-B	HALF TIME	3.00	\$12.93	PER HOUR	*
AMBULANCE	SWAIN	DEREK	EMT-B (ORIENTATION WAGE)	PART TIME	1.00	\$10.00	PER HOUR	*
AMBULANCE	SWAIN	DEREK	EMT-B	PART TIME	1.00	\$12.00	PER HOUR	*
AMBULANCE	TESCHER	ANNA	EMT-B	PART TIME	3.00	\$12.00	PER HOUR	*
AMBULANCE	TRIGG	TOM	EMR	PART TIME	13.00	\$10.25	PER HOUR	*
AMBULANCE	URBANIAK	PAT	EMT-I	PART TIME	14.00	\$15.78	PER HOUR	*
AMBULANCE	URBANIAK	TANNER	EMR	PART TIME	8.00	\$10.00	PER HOUR	*

AMBULANCE	WALKER	CLINT	EMT-B	PART TIME	4.00	\$12.00	PER HOUR	*
AMBULANCE	WALZ	TANNER	CRITICAL CARE PARAMEDIC	HALF TIME	2.00	\$18.05	PER HOUR	*
AMBULANCE	WEAVER	ALYSSA	CRITICAL CARE PARAMEDIC	FULL TIME	2.00	\$18.05	PER HOUR	*
AMBULANCE	WEBER	CINDY	PARAMEDIC (ORIENTATION WAGE)	PART TIME	1.00	\$15.00	PER HOUR	*
AMBULANCE	WEBER	CINDY	PARAMEDIC	PART TIME	1.00	\$17.00	PER HOUR	*
AMBULANCE	WEISZ	ADAM	EMT-I	PART TIME	12.00	\$14.25	PER HOUR	*
AMBULANCE	ZOOK	KALEB	EMT-B	PART TIME	2.00	\$12.25	PER HOUR	*
AMBULANCE (50%) / FIRE (50%)	LENSEGRAV	SCOTT	MECHANIC	PART TIME	15.00	\$14.72	PER HOUR	*
AMBULANCE (90%) / FIRE (10%)	SCHMIDT	JULIE	ADMINISTRATIVE ASSISTANT & CODER/BILLER	FULL TIME	14.00	\$18.88	PER HOUR	
GENERAL (ATTORNEY - LEGAL)	BARNIER	GREG	CITY ATTORNEY	FULL TIME	7.00	\$3,354.50	PER PAY PERIOD	*
GENERAL (BUILDINGS (60%) / STREETS (40%))	PLAGGEMEYER	MARTY	STREETS SUPERINTENDENT	FULL TIME	23.00	\$2,250.00	PER PAY PERIOD	*
GENERAL (CEMETERY)	MATZ	HARVEY	CEMETERY MAINTENANCE TECH	FULL TIME	7.00	\$16.37	PER HOUR	
GENERAL (CITY MANAGER (40%) & PLANNING (60%))	STEELE	CHRISTINA	PIO / CITY PLANNER	FULL TIME	8.00	\$21.02	PER HOUR	*
GENERAL (CITY MANAGER)	AINSLIE	DANIEL	CITY MANAGER	FULL TIME	5.00	\$3,486.19	PER PAY PERIOD	*
GENERAL (COMMUNITY CENTER (66.67%) & RECREATION (33.33%))	HEIKES	ROD	DIRECTOR, COMMUNITY CENTER	FULL TIME	20.00	\$2,384.62	PER PAY PERIOD	*
GENERAL (COMMUNITY CENTER)	BENDER	ELVIRA	CUSTODIAN	FULL TIME	18.00	\$17.82	PER HOUR	
GENERAL (COMMUNITY CENTER)	BERGLUND	JOSIE	FRONT DESK ATTENDANT	PART TIME	4.00	\$ 8.75	PER HOUR	*
GENERAL (COMMUNITY CENTER)	BOYD	MARISSA	LIFEGUARD	PART TIME	2.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	CHILSON	ERIC	DAY LIFEGUARD	PART TIME	1.00	\$ 9.50	PER HOUR	*
GENERAL (COMMUNITY CENTER)	COCHRAN	KAMERON	FRONT DESK ATTENDANT	PART TIME	1.00	\$ 8.75	PER HOUR	*
GENERAL (COMMUNITY CENTER)	CORDES	MAXINE	FRONT DESK ATTENDANT	PART TIME	24.00	\$11.50	PER HOUR	*
GENERAL (COMMUNITY CENTER)	DUPREL	JUDY	OFFICE MANAGER / FRONT DESK SUPERVISOR	FULL TIME	5.00	\$16.60	PER HOUR	
GENERAL (COMMUNITY CENTER)	HEIKES	SHANNON	FRONT DESK ATTENDANT	PART TIME	13.00	\$ 9.50	PER HOUR	*
GENERAL (COMMUNITY CENTER)	HINKER	THERESA	FRONT DESK ATTENDANT	PART TIME	5.00	\$ 8.75	PER HOUR	*

GENERAL (COMMUNITY CENTER 33.3%) (RECREATION 66.67%)	HOSCH	ADAM	ADULT PROGRAMMING COORDINATOR	FULL TIME	10.00	\$12.56	PER HOUR	
GENERAL (COMMUNITY CENTER)	HUDSON	TAYLEE	LIFEGUARD	PART TIME	3.00	\$ 9.50	PER HOUR	*
GENERAL (COMMUNITY CENTER)	IVERSON	ALEXIS	LIFEGUARD	PART TIME	2.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	JOHNSON	AMANDA	LIFEGUARD	PART TIME	1.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	LOOBY	ROBERT	FRONT DESK ATTENDANT	PART TIME	21.00	\$11.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	LOOBY	ROBERT	THEATER TECHNICIAN	PART TIME	21.00	\$11.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MEYER	GARY	BUILDING TECHNICIAN	PART TIME	2.00	\$12.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MOKEN	RACHEL	FRONT DESK ATTENDANT	PART TIME	2.00	\$ 8.75	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MORAVEC	DIANE	FRONT DESK ATTENDANT	PART TIME	8.00	\$ 9.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MORAVEC	RUDOLPH	CUSTODIAN	PART TIME	18.00	\$ 8.75	PER HOUR	*
GENERAL (COMMUNITY CENTER)	MORAVEC	RUDOLPH	THEATER TECHNICIAN	PART TIME	18.00	\$11.00	PER HOUR	*
GENERAL (COMMUNITY CENTER)	PAUL	JOHN	LIFEGUARD	SEASONAL	5.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	ROURKE	DON	CUSTODIAN	FULL TIME	1.00	\$12.84	PER HOUR	****
GENERAL (COMMUNITY CENTER)	SCHNEIDER	GOLDIE	FRONT DESK ATTENDANT	PART TIME	1.00	\$ 8.55	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	SCHUSTER	HANNAH	LIFEGUARD	PART TIME	3.00	\$ 9.50	PER HOUR	*
GENERAL (COMMUNITY CENTER)	SHUCK	JORDANA	LIFEGUARD	PART TIME	1.00	\$ 9.00	PER HOUR	*/***
GENERAL (COMMUNITY CENTER)	VANDEWATER	KAITLYN	FRONT DESK ATTENDANT	PART TIME	3.00	\$ 8.75	PER HOUR	*
GENERAL (COMMUNITY CENTER)	VANDEWATER	KAITLYN	LIFEGUARD	PART TIME	3.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	VOIGHT	DELANEY	LIFEGUARD	PART TIME	2.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	WEST	JUSTICE	LIFEGUARD	PART TIME	1.00	\$ 9.25	PER HOUR	*
GENERAL (COMMUNITY CENTER)	ZOOK	JOCELYN	FRONT DESK ATTENDANT	PART TIME	1.00	\$ 8.55	PER HOUR	*/***
GENERAL (FINANCE (40%)) & WATER (60%))	RIX-WOLKEN	ELAINE	ACCOUNTING CLERK	FULL TIME	8.00	\$17.38	PER HOUR	

GENERAL (FINANCE (90%)) & WATER (10%))	BUENO	FAY	FINANCE OFFICER	FULL TIME	9.00	\$2,620.85	PER PAY PERIOD	*
GENERAL (FINANCE)	BERTOLOTTO	ANN	DEPUTY FINANCE OFFICER - ACCOUNTS RECEIVABLE	FULL TIME	24.00	\$23.06	PER HOUR	*
GENERAL (FINANCE)	EHLERS	JOYCE	ACCOUNTS PAYABLE SPECIALIST	FULL TIME	24.00	\$22.65	PER HOUR	
GENERAL (FINANCE)	SHYNE	JEANIE	DEPUTY FINANCE OFFICER - PAYROLL	FULL TIME	45.00	\$23.80	PER HOUR	*
GENERAL (HUMAN RESOURCES)	KATZENSTEIN	LISA	HUMAN RESOURCES COORDINATOR	FULL TIME	8.00	\$2,475.96	PER PAY PERIOD	*
GENERAL (LEGAL (25%), HR (25%), PLAN/PERM (25%), CTY MGR (25%))	EVEN	TAMMY	LEGAL & DEVELOPMENT SPECIALIST	FULL TIME	5.00	\$17.11	PER HOUR	*
GENERAL (LIBRARY)	COOPER	MERMAN	LIBRARY TECH	PART TIME	1.00	\$10.25	PER HOUR	*
GENERAL (LIBRARY)	DYKSTRA	KATHY	CHILDREN'S LIBRARIAN	FULL TIME	17.00	\$20.49	PER HOUR	
GENERAL (LIBRARY)	HAASCH	LEAH	PROGRAMMING AIDE	PART TIME	2.00	\$10.25	PER HOUR	*
GENERAL (LIBRARY)	MARTIN	VALERIE	ASSISTANT DIRECTOR	FULL TIME	2.00	\$18.87	PER HOUR	*
GENERAL (LIBRARY)	MOORE	TONI	CIRCULATION LIBRARIAN	FULL TIME	5.00	\$13.96	PER HOUR	
GENERAL (LIBRARY)	MOORE-PETERSON	JULIE	DIRECTOR	FULL TIME	31.00	\$2,357.69	PER PAY PERIOD	*
GENERAL (LIBRARY)	NONHOF	CHARLENE	CIRCULATION LIBRARIAN	FULL TIME	8.00	\$15.38	PER HOUR	
GENERAL (LIBRARY)	RODRIGUEZ	REBECCA	LIBRARY TECH (HISTORICAL COLLECTIONS)	PART TIME	0.00	\$10.25	PER HOUR	* / ***
GENERAL (LIBRARY)	COLBECK	LORI	LIBRARY TECH	PART TIME	0.00	\$10.00	PER HOUR	*
GENERAL (LIBRARY)	SIMON	MARY ANN	LIBRARY TECH AIDE	PART TIME	11.00	\$ 8.55	PER HOUR	* / ***
GENERAL (LIBRARY)	SIMONSON	LEITH	LIBRARY TECH AIDE	PART TIME	22.00	\$ 8.55	PER HOUR	* / ***
GENERAL (MAYOR & COUNCIL)	ANDERSON	JASON	COUNCIL MEMBER	FULL TIME	3.00	\$ 340.45	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	BACHAND	MICHAEL	COUNCIL MEMBER	FULL TIME	3.00	\$ 340.45	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	BESTGEN	BRANDEN	COUNCIL MEMBER	FULL TIME	3.00	\$ 340.45	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	BRADLEY	ROD	COUNCIL MEMBER	FULL TIME	1.00	\$ 340.45	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	CARSTENSEN	MARK	MAYOR	FULL TIME	6.00	\$ 830.90	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	DARGATZ	TONY	COUNCIL MEMBER	FULL TIME	1.00	\$ 340.45	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	HERSRUD	DAVID	COUNCIL MEMBER	FULL TIME	9.00	\$ 340.45	PER PAY PERIOD	*
GENERAL (MAYOR & COUNCIL)	MARTIN	ADAM	COUNCIL MEMBER	FULL TIME	1.00	\$ 340.45	PER PAY PERIOD	*

GENERAL (MAYOR & COUNCIL)	WATERLAND	RON	COUNCIL MEMBER	FULL TIME	4.00	\$ 340.45	PER PAY PERIOD	*
GENERAL (PARKS (50%) & CEMETERY (50%))	SHIDELER	ANGELA	ADMINISTRATIVE ASSISTANT	FULL TIME	2.00	\$12.84	PER HOUR	
GENERAL (PARKS)	LUCAS	JEFFREY	PARKS MAINTENANCE TECH	FULL TIME	29.00	\$22.42	PER HOUR	
GENERAL (PARKS)	RASCH	JOHN	PARKS MAINTENANCE TECH	FULL TIME	26.00	\$22.42	PER HOUR	
GENERAL (PARKS)	SCHAEFER	DOYLE	PARKS MAINTENANCE TECH	FULL TIME	19.00	\$20.78	PER HOUR	
GENERAL (PARKS)	STOCK	GENE	DIRECTOR	FULL TIME	32.00	\$2,424.57	PER PAY PERIOD	*
GENERAL (PARKS)	WIECZOREK	RICK	PARKS MAINTENANCE TECH	FULL TIME	1.00	\$14.71	PER HOUR	****
GENERAL (PARKS)	WILLIAMSON	JACOB	PARKS MAINTENANCE TECH	FULL TIME	1.00	\$12.56	PER HOUR	
GENERAL (PLANNING & PERMITTING (100%))	SMITH	DAVID	CODE COMPLIANCE OFFICER & DISASTER MITIGATION	FULL TIME	6.00	\$1,788.46	PER PAY PERIOD	*
GENERAL (PLANNING & PERMITTING)	ROVERE	SCOTT	BUILDING INSPECTOR	FULL TIME	11.00	\$21.33	PER HOUR	*
GENERAL (POLICE & PARKS) & WATER (33.3% EACH DEPT)	ANDERSON	GARY	MECHANIC	FULL TIME	18.00	\$22.11	PER HOUR	
GENERAL (POLICE)	ALLEY	MARK	SERGEANT (CLASS C)	FULL TIME	7.00	\$23.06	PER HOUR	
GENERAL (POLICE)	BARFF	WILLIAM	SERGEANT (CLASS C)	FULL TIME	12.00	\$23.94	PER HOUR	
GENERAL (POLICE)	BASKER	PAULA	ADMINISTRATIVE ASSISTANT - RECORDS	FULL TIME	26.00	\$23.49	PER HOUR	
GENERAL (POLICE)	BORG	NATE	PATROL OFFICER (CLASS A)	FULL TIME	5.00	\$21.52	PER HOUR	
GENERAL (POLICE)	BRISCOE	SEAN	SERGEANT (TRAINING DIVISION)	FULL TIME	16.00	\$25.04	PER HOUR	
GENERAL (POLICE)	BUSH	JIM	CHIEF	FULL TIME	37.00	\$2,975.15	PER PAY PERIOD	*
GENERAL (POLICE)	DAVIDSON	DAN	DETECTIVE (CLASS B)	FULL TIME	15.00	\$23.13	PER HOUR	
GENERAL (POLICE)	HUBER	JASON	PATROL OFFICER	PART TIME	2.00	\$19.59	PER HOUR	
GENERAL (POLICE)	GROTTI	DREW	SERGEANT (INVESTIGATIONS DIVISION)	FULL TIME	20.00	\$25.65	PER HOUR	
GENERAL (POLICE)	HATZENBUHLER	DARREL	SCHOOL RESOURCE OFFICER	PART TIME	3.00	\$19.59	PER HOUR	*
GENERAL (POLICE)	LEE	TYRONE	PATROL OFFICER (CLASS A)	FULL TIME	3.00	\$20.64	PER HOUR	
GENERAL (POLICE)	MUMM	BEN	PATROL OFFICER (CLASS A)	FULL TIME	6.00	\$21.52	PER HOUR	
GENERAL (POLICE)	NASH	PAMELA	SHELTER TECHNICIAN	FULL TIME	2.00	\$12.84	PER HOUR	
GENERAL	O'BRYAN	MICHAEL	PATROL OFFICER	FULL TIME	31.00	\$24.91	PER	

(POLICE)			(CLASS A)				HOURLY	
GENERAL (POLICE)	OLIVER	CHRISTINE	ANIMAL CONTROL OFFICER	FULL TIME	9.00	\$17.58	PER HOUR	
GENERAL (POLICE)	OVERVOLD	JAMESON	PATROL OFFICER (CLASS A)	FULL TIME	1.00	\$18.27	PER HOUR	
GENERAL (POLICE)	PETERSON	AUSTIN	PATROL OFFICER (CLASS A)	FULL TIME	2.00	\$20.04	PER HOUR	
GENERAL (POLICE)	SCHMOKER	CHRISTOPHER	PATROL OFFICER	PART TIME	2.00	\$19.59	PER HOUR	*
GENERAL (POLICE)	SISCOE	DYLAN	PATROL OFFICER (CLASS B)	FULL TIME	5.00	\$21.81	PER HOUR	
GENERAL (POLICE)	SMITH	CARTER	PATROL OFFICER (CLASS A)	FULL TIME	1.00	\$18.27	PER HOUR	
GENERAL (POLICE)	VANDEWATER	GEODY	ASSISTANT CHIEF	FULL TIME	10.00	\$2,508.00	PER PAY PERIOD	*
GENERAL (POLICE)	WHITFORD	JOSHUA	PATROL OFFICER (CLASS A)	FULL TIME	1.00	\$18.27	PER HOUR	
GENERAL (RALLY & EVENTS)	BOHN	TAMMY	RALLY & EVENTS ASSISTANT	FULL TIME	2.00	\$1,727.43	PER PAY PERIOD	*
GENERAL (RALLY & EVENTS)	LYONS	AUTUMN	ADMINISTRATIVE ASSISTANT	FULL TIME	6.00	\$15.32	PER HOUR	
GENERAL (RALLY & EVENTS)	NEUSCHWANDER	TANYA	RALLY & EVENTS ASSOCIATE	FULL TIME	14.00	\$17.88	PER HOUR	
GENERAL (RALLY & EVENTS)	COLE	JERRY	DIRECTOR	FULL TIME	1.00	\$2,461.54	PER PAY PERIOD	*
GENERAL (RECREATION)	BARTELS	SAMANTHA	REFEREE	HALF TIME	10.00	\$20.00	PER GAME	*/**
GENERAL (RECREATION)	BUSH	GAGE	REFEREE	PART TIME	3.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	COCHRAN	CAMERON	REFEREE	PART TIME	2.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	FISCHER	JACE	REFEREE	PART TIME	1.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	FRITZ	CAIN	REFEREE	PART TIME	2.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	GILLETT	GABLE	REFEREE	PART TIME	1.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	HEUPEL	CODY	REFEREE	HALF TIME	3.00	\$20.00	PER GAME	*/**
GENERAL (RECREATION)	JOHNSON	ASHLEY	REFEREE	PART TIME	8.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	JOLLEY	OLIVIA	REFEREE	PART TIME	1.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	KAITFORS	TYLER	RECREATION DIRECTOR	FULL TIME	7.00	\$17.32	PER HOUR	*
GENERAL (RECREATION)	LEGNER	KRISTEN	AEROBICS INSTRUCTOR	PART TIME	4.00	\$ 8.75	PER HOUR	*
GENERAL (RECREATION)	LOPER	DILLON	REFEREE	PART TIME	3.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	NEUSCHWANDER	CARTER	REFEREE	PART TIME	2.00	\$20.00	PER GAME	*
GENERAL (RECREATION)	SPRANSY BURKE	KIMBERLY	YOGA INSTRUCTOR	PART TIME	2.00	\$ 8.75	PER HOUR	*
GENERAL (RECREATION)	WEYER	ZACHARY	REFEREE	PART TIME	2.00	\$20.00	PER GAME	*
GENERAL (STREETS (80%), BUILDINGS (10%), ARMORY (10%))	CROWSER	JUDD	HEAVY EQUIPMENT OPERATOR	FULL TIME	25.00	\$22.42	PER HOUR	
GENERAL (STREETS)	AGA	KEVIN	HEAVY EQUIPMENT OPERATOR	FULL TIME	21.00	\$20.78	PER HOUR	
GENERAL	OLSON	BRADLEY	MECHANIC	FULL TIME	9.00	\$19.01	PER	

(STREETS)							HOURLY	
GENERAL (STREETS)	SUNDBERG	MATTHEW	HEAVY EQUIPMENT OPERATOR	FULL TIME	1.00	\$12.56	PER HOUR	
GENERAL (STREETS)	TUCKER	STEVEN	HEAVY EQUIPMENT OPERATOR	FULL TIME	7.00	\$16.37	PER HOUR	
GENERAL (STREETS)	WAGNER	DOUGLAS	HEAVY EQUIPMENT OPERATOR	FULL TIME	18.00	\$20.18	PER HOUR	
GENERAL (STREETS)	WALKER	ROBERT	STREET SWEEPER	PART TIME	1.00	\$15.25	PER HOUR	
GENERAL (STREETS) & SANITATION & WASTEWATER & WATER (25% EACH)	BUSH	RICK	DIRECTOR	FULL TIME	7.00	\$3,057.69	PER PAY PERIOD	*
GENERAL (STREETS) & SANITATION & WASTEWATER & WATER (25% EACH)	SWANSON	LAURA	GIS COORDINATOR	FULL TIME	5.00	\$19.90	PER HOUR	*
GENERAL (STREETS) & SANITATION & WASTEWATER (33.3% EACH)	KINNEY	PEG	ADMINISTRATIVE ASSISTANT	FULL TIME	19.00	\$21.79	PER HOUR	
LIQUOR	FERGUSON	TOM	GENERAL MANAGER	FULL TIME	7.00	\$2,403.85	PER PAY PERIOD	*
LIQUOR	STREHLOW	KARIK	SALES CLERK	PART TIME	1.00	\$ 8.75	PER HOUR	
LIQUOR	TAMMI	TRISHELLE	SALES CLERK	FULL TIME	1.00	\$12.56	PER HOUR	
LIQUOR	WEISCHEDEL	CHERYL (JEAN)	SALES CLERK	PART TIME	18.00	\$10.00	PER HOUR	*
LIQUOR	WEISCHEDEL	RICHARD	SALES CLERK	PART TIME	1.00	\$ 8.75	PER HOUR	*
LIQUOR	WILCOX	SAMANTHA	SALES CLERK	PART TIME	2.00	\$ 8.75	PER HOUR	* / ***
SANITATION	BARFF	ANDREW	RUBBLE SITE OPERATOR	FULL TIME	2.00	\$14.35	PER HOUR	
SANITATION	COACHER	WILLIAM	SANITATION OPERATOR	FULL TIME	9.00	\$17.18	PER HOUR	
SANITATION	FINN	RICK	SANITATION OPERATOR	FULL TIME	4.00	\$15.58	PER HOUR	
SANITATION	JOHNSON	JAY		FULL TIME	29.00	\$2,240.81	PER PAY PERIOD	*
SANITATION	KRUGJOHN	KEVIN	SANITATION OPERATOR	FULL TIME	2.00	\$14.35	PER HOUR	
SANITATION	LITTLER	LEVI	SANITATION OPERATOR	FULL TIME	14.00	\$19.07	PER HOUR	
SANITATION	STUMPF	TIMOTHY	RUBBLE SITE OPERATOR	FULL TIME	3.00	\$14.71	PER HOUR	
SANITATION	TAMMI	DANIEL	SANITATION OPERATOR	FULL TIME	2.00	\$14.35	PER HOUR	
SANITATION (50%) & WASTEWATER (50%)	CASS	DAN	MECHANIC	FULL TIME	18.00	\$22.11	PER HOUR	
WASTEWATER	JACOBS	HARLEY	WASTEWATER OPERATOR	FULL TIME	3.00	\$18.05	PER HOUR	
WASTEWATER	MURRAY	NEIL	WASTEWATER OPERATOR	FULL TIME	12.00	\$18.23	PER HOUR	
WASTEWATER	PLAGGEMEYER	MICHAEL	SUPERINTENDENT, WASTEWATER	FULL TIME	23.00	\$2,221.90	PER PAY PERIOD	*

WATER	ABERNATHY	RUSSELL	WATER OPERATOR	FULL TIME	2.00	\$14.35	PER HOUR	
WATER	BULAU	KATHY	BILLING CLERK	FULL TIME	9.00	\$16.08	PER HOUR	
WATER	DEUTSCH	BRAD	WATER SUPERVISOR	FULL TIME	16.00	\$25.49	PER HOUR	
WATER	KUBO	NIKKI	METER READER	FULL TIME	1.00	\$12.56	PER HOUR	
WATER	OLSON	DALE	SUPERINTENDENT, WATER	FULL TIME	27.00	\$2,552.94	PER PAY PERIOD	*
WATER	STUMPF	KYLE	WATER OPERATOR	FULL TIME	1.00	\$14.00	PER HOUR	

* Employee is not subject to collective bargaining agreement.

** Employee can only work on an "occasional and sporadic" basis in this capacity in order to comply with 29 CFR 553.30 and the Fair Labor Standard Act.

*** Per codified law SDCL 60-11-3, the state's minimum wage was raised to \$8.55 for 2016.

**** Employee granted additional years of service upon hire.

All part time (including seasonal) employees are limited to a maximum of 1,039 hours worked per year and no more than 29 hours per week (on average).

BE IT FURTHER RESOLVED that the foregoing salaries and wages shall take effect on December 28, 2015 for payment as part of the first payroll in January 2016.

Adopted this 4th day of January 2016.

Published: 01/13/2016

Effective: 12/28/2015

Motion by Waterland, second by Bestgen and carried with all members present voting yes to approve the following claims with the addition of the changes:

WAGES – Ambulance \$28,019.10; Attorney \$3555.85; Auditorium \$167.66; Buildings \$1019.79; Cemetery \$1271.20; City Manager \$4738.51; Community Center \$8732.39; Finance Office \$8328.24; Fire Department \$445.20; Human Resource \$2752.23; Library \$8314.51; Liquor \$4818.47; Mayor and Council \$3450.94; Parks \$10,130.77; Planning & Permitting \$4448.07; Police \$35,992.32; Rally \$4242.28; Recreation \$4491.54; Sanitary Service \$13,523.12; Streets \$11,477.01; Wastewater \$8117.48; Water \$11,613.11; Federal Withholding \$22,333.17; FICA \$15,828.91.

GENERAL– Civic Plus, \$5,874.52, prof fee; Leavitt Heartland Ins Service, \$53,096.00, ins; SD Airport Managers Assn, \$25.00, travel; SD Assn of Code Enforcement, \$40.00, prof fee; SD Building Officials Assn, \$50.00, prof fee; SD City Management Assn, \$150.00, other; SD Govt Finance Office Assn, \$190.00, other; SD Human Resource Assn, \$25.00, travel; SD Municipal Attorney Assn, \$35.00, other; SD Municipal League, \$3,490.34, other; SD Municipal Street Maintenance Assn, \$35.00, prof fee; SD Police Chiefs Assn, \$208.56, travel; SD State Bar, \$415.00, prof fee; SDML Work Comp Fund, \$84,703.74, ins; TASC, \$1,701.58, ins; **LIQUOR** – SD Retailers Assn, \$450.00, prof fee; SDML Work Comp Fund, \$2,022.35, ins; TASC, \$48.02; A&B Business, \$137.31, rep; American Legal Services, \$50.68, prof fee; Barney's Signs, \$204.08, prof fee; Paula Basker, \$218.82, ins; Black Hills Community Economic Development, \$2,000.00, other; Black Hills Council of Local Governments, \$3,445.00, other; Black Hills Occupational Medicine, \$186.00, prof fee; Black Hills Power & Light, \$14,571.35, utilities; Black Hills SHRM, \$50.00, travel; Black Hills Urgent Care, \$348.16, prof fee; Jerry Burnham, \$2,652.25, prof fee; Rick Bush, \$144.78, ins; D&F Truck & Auto Electric, \$97.77, rep; Dakota Battery & Electric, \$70.66, rep; Dakota Business Center, \$93.67, rep; Dakota Hardware,

\$215.18, sup; Equipment Blades, \$4,635.74, rep; FEDEX, \$848.33, sup; G&G Enterprises, \$99.02, resale; Hillyard, \$506.02, sup; Tyler Kaitfors, \$220.60, ins; Knight Security, \$862.80, rep; Loud American, \$1,950.00, other; LPN Holdings, \$781.54, sup; Jeff Lucas, \$296.49, ins; Meade County Times Tribune, \$52.00, sup; Motionsoft, \$450.00, prof fee; Mountain Air Ins Service, \$2,177.00, ins; Northern Hills Vet Clinic, \$239.00, prof fee; Park Avenue Car Wash, \$12.00, sup; Petty Cash, \$12.65, sup; Pitney Bowes, \$106.17, rent; Pizza Hut, \$42.75, sup; Prairie Hills Transit, \$7,000.00, other; Print Mark-et, \$1,166.54, pub; Purchase Power, \$500.00, sup; S&C Cleaners, \$3,100.00, rep; Schwans, \$64.41, resale; SD Redbook Fund, \$574.98, travel; SD Society of Professional Land Surveyor, \$200.00, prof fee; Gene Stock, \$1,000.00, ins; Sturgis Area Arts Council, \$1,750.00, other; Taser International, \$1,178.77, sup; The Knuckle Saloon, \$205.15, resale; Vast Business, \$1,716.50, utilities; Verizon, \$2,100.98, utilities; Woods, Fuller, Shultz & Smith, \$825.00, prof fee.

SPECAIL SALES TAX – Chamber of Commerce, \$9,166.67; Sturgis Economic Development, \$9,833.33.

CAPITAL IMPROVEMENT – Genpro Energy Solutions, \$105,715.13.

TIF #13 CANYON VIEW – Ladner Excavating & Trenching, \$317,403.62.

LIQUOR – Belle Joli Winery, \$388.50, resale; Black Hills Power & Light, \$1,629.09, utilities; Cask & Cork, \$1,129.40, resale; Eagle Sales of the Black Hills, \$5,923.20, resale; Epic Products, \$328.55, resale; Fisher Beverage, \$11,901.38, resale; Johnson Western Wholesale, \$15,542.29, resale; Harriet Lolley, \$192.00, resale; M&B Enterprises, \$371.20, resale; Prairie Berry, \$882.00, resale; Print Mark-et, \$68.64, pub; Republic Beverage Company, \$31,493.77, resale; Vast Business, \$162.92, utilities.

WATER – SDML Work Comp Fund, \$8,299.57, ins; TASC, \$165.02, ins; BHP, \$464.79, utilities; Rick Bush, \$144.78, ins; Print Mark-et, \$68.64, pub; Kyle Stumpf, \$103.74, ins; Sturgis Economic Development Corp, \$40,000.00, other; Vast Business, \$150.61, utilities; Verizon, \$222.66, utilities.

WASTEWATER – SD DENR, \$5,500.00, prof fee; SDML Work Comp Fund, \$5,309.04, ins; TASC, \$113.57, ins; Advanced Engineering & Environmental, \$16,496.80, cap imp; BHP, \$2,655.39, utilities; Rick Bush, \$144.77, ins; Flexible Pipe Tool Company, \$351.35, rep; Harley Jacobs, \$500.00, ins; Print Mark-et, \$68.64, pub; SD DENR, \$36.00, prof fee; Verizon, \$112.15, utilities.

SANITATION – SDML Work Comp Fund, \$18,154.53, ins; TASC, \$248.54, ins; Andy Barff, \$123.82, ins; Rick Bush, \$144.77, ins; Bill Coacher, \$123.82, ins; Eddies Truck Sales, \$8,118.88, rep; Print Mark-et, \$68.64, pub; Verizon, \$53.99, util.

AMBULANCE – Leavitt Heartland Ins, \$14,479.00, ins; SDML Work Comp Fund, \$33,368.77, ins; TASC, \$284.12, ins; Best Western Ramkota Inn, \$101.99, travel; BH Urgent Care, \$30.00, prof fee; Print Mark-et, \$68.63, pub; Purchase Power, \$5.57, sup; Vast Business, \$137.90, utilities; Verizon, \$209.26, util.

After a lengthy explanation and discussion of the three variance requests made by Guy Edwards for the property located at 2431 Junction Avenue, a motion was made by Bestgen to approve all three variances. This motion was rescinded by Bestgen.

Motion by Bestgen, second by Martin and carried with Anderson, Bachand, Bestgen, Carstensen, Dargatz, Hersrud, Martin, Waterland voting yes, Bradley abstaining, to approve variance #1 – a variance for a 10' side setback to allow a zero setback and a utility line easement along each lot line.

Motion by Bestgen, second by Bachand and carried with Anderson, Bachand, Bestgen, Carstensen, Dargatz, Hersrud, Martin, Waterland voting yes, Bradley abstaining, to approve variance #2 – a variance to individual ingress/egress requirements for each parcel and a parking agreement that is signed and recorded at the Register of Deeds.

Mr. Edwards noted that a second agreement for the easements will be filed with the plat.

A motion was made by Bestgen, second by Martin to waive the requirement to have two separate sewer lines. Bestgen rescinded this motion.

More discussion was had on the waiver of a separate sewer line for each parcel.

An amended motion was made by Bestgen to allow Mr. Edwards to utilize one service sewer line main for two services. This motion died due to a lack of a 2nd.

Motion by Bestgen to allow one service line for two separate parcels in perpetuity. This motion died due to a lack of a 2nd.

No action was taken on variance #3.

Motion by Waterland, second by Hersrud and carried with Carstensen, Anderson, Bachand, Bestgen, Dargatz, Hersrud, Martin and Waterland voting yes, Bradley abstaining, to approve Resolution 2016-10 – Lot CDE1 and Lot CDE2 of Lot 9 of Glover's First Addition – Phil-Town Inn Inc. contingent that a signed Development Agreement is in place with the City to add a 2nd sewer line to the restaurant; the easement for the hotel sewer line is on the plat and that the parking agreement is signed and recorded at the Register of Deeds.

RESOLUTION 2016-10 RESOLUTION APPROVING PLAT

WHEREAS, the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Phil-Town Inn Inc.:

Plat of Lot CDE-1 and Lot CDE-2 of Lot 9 of Glover's First Addition. Formerly Lot C, Lot D Revised and Lot E of Lot 9 of Glover's First Addition. Located in the NW 1/4 of the SW 1/4 of the NW 1/4 of Section 15, Township 5 North, Range 5 East, Black Hills Meridian, Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes in all things, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved.

Dated this 4th day of January 2016

Published: 01/13/2016

Effective: 02/03/2016

Motion by Hersrud, second by Waterland and carried Carstensen, Anderson, Bachand, Bradley, Dargatz, Hersrud, Martin and Waterland voting yes, Bestgen voting no, to approve the purchase

of 913 Woodland Drive with the correction of the signature page on the purchase agreement to reflect the Trust not the individual's signature.

Motion by Waterland, second by Anderson and carried with all members present voting yes to approve a three month lease for 913 Woodland Drive.

Councilor Bestgen announced that he will be vacating his 4th Ward seat on January 31, 2016. Mayor Carstensen explained the procedure of replacing Councilor Bestgen. Ballots were passed out by Finance Officer Bueno. A secret ballot with the four names of the applicants for the Ward four seat, were cast. Councilor Bestgen abstained from the voting. Bueno canvassed the votes. After the vote, City Attorney Barnier announced the results: Steve Keszler- 6 votes, Courtney Mack- 1 vote and Bernadette Usera- 1 vote. Steve Keszler was determined to be the new Councilor for Ward 4.

Any other business:

Councilor Anderson thanked all the applicants for applying.

Motion by Dargatz, second by Bestgen and carried with all members present voting yes to go into executive session for personnel at 9:13 pm.

Motion by Bachand, second by Bestgen and carried with all members present voting yes to return to regular session at 10:40 pm.

Motion by Waterland, seconded by Bestgen and carried with all members present voting yes to adjourn the meeting at 10:40 pm.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

Published once at the total approximate cost of \$